City of Kansas City, Missouri

HONORARY STREET NAME SIGN APPLICATION

15th Floor, City Hall; Kansas City, Missouri 64106-2795
Phone: (816) 513-2846; Facsimile: (816) 513-2838

For Office Use Only:

Case Number: _____ KIVA BHSN #: _____ Recommendation: _____

1. Applicant Information

Applicant's Name _____

Organization or Company _____

Street Address _____ City/ State _____ Zip _____

Telephone ( ) _____ Fax ( ) _____ Email _____

2. Honorary or Historic Street Name Request

Street name requested (indicate *"Honorary"* or *"Historic"*):

_____

Location of proposed designation: (For example, *Woodland Avenue from 36th Street to 38th Street*)

_____

3. Required Submittals:

Please submit the following items along with your request:

- A *typed* statement containing no fewer than **500 words** describing the significance of the person, place or event being honored. The statement should indicate why a particular section of street has been requested for the honorary designation.
- A petition of support for the proposed honorary or historic designation being requested. Said application should be signed by no fewer than fifty (50) residents of the City of Kansas City, Missouri. The signatures of seventy-five (75) percent of the property owners on the section of street being requested for the honor should also be obtained. Special circumstances regarding street segment length or location, etc. will be considered by the Street Naming Committee on a case by case basis. The petition should be witnessed by one individual, and be **notarized** prior to submittal.

Z (Note: Applicants are encouraged to contact the appropriate neighborhood association for the location of the street. Neighborhood association information is available from the Neighborhood and Community Services Department at (816) 784-4515.

4. Upon submission of this application, please allow four to six weeks for staff to review your request with the Street Naming Committee. Upon completion of the Committee's review, a letter will be sent to the applicant indicating the decision of the Committee. If recommended for approval, the letter will also contain information regarding the cost to the applicant of fabrication and installation of the honorary street name signs per the applicant's request.

5. SIGNATURE OF APPLICANT:

My application consists of the following items necessary for a complete application. Please check:

- ☐ Completed Application Form, Plus One Copy, **plus a $130 fee** (make checks payable to "City Treasurer")
- ☐ Autobiography or statement regarding the person, place or event being honored.
- ☐ Petition of support for honorary street name designation request.

Signature: _____ Date: _____

Printed Name: _____ Effective 05/01/2012